

PBA Enhances Communication to Members with E-News

"PBA E-News," the first Pennsylvania Bar Association e-mail newsletter to deliver the latest PBA updates to members electronically, launched Sept. 16. All members who have provided the PBA with their e-mail addresses will now find this helpful publication arriving directly to their desktop (or even laptop) every other Monday.

"This online newsletter gives our members a convenient way to stay on top of the latest PBA news," said PBA Executive Director Barry M. Simpson.

With its streamlined format, PBA E-News features short news items about the latest legislative issues, upcoming events, member benefits, meeting schedule changes and other up-to-the minute information.

To get the PBA E-News, send an e-mail to jodi.wilbert@pabar.org with "Member e-mail address update" in the subject line or use the E-mail address submission form on the PBA Web site at www.pabar.org. The newsletter then will be delivered automatically.

To unsubscribe, send an e-mail to enews.out@pabar.org. □

Meeting of the Conference of County Legal Journals

The Conference of County Legal Journals will meet on Thursday, Nov. 21 as part of PBA Committee/ Section Day, at the Holiday Inn East in Harrisburg. The main agenda item will be a discussion of legal advertising. Please contact Art Birdsall (ext. 2218) or Dale Schell (ext. 2297) at the PBA at (800) 932-0311 if you would like to attend this meeting.

Conference of County Legal Journals

Sandra Brydon Smith, Erie, Chair
 Barbara I. Kittrell, Berks, Secretary
 Elizabeth C. Price, Delaware, Treasurer

Free "Guide to Legal Issues for Pennsylvania Seniors" Still Available

The Pennsylvania Bar Association is encouraging county bar associations and their members to obtain the free publication entitled "A Guide to Legal Issues for Pennsylvania Senior Citizens," recently published by the PBA's Senior Lawyers Committee. The guide provides valuable information on legal topics of concern to Pennsylvania's senior citizens and the persons and organizations who care for them. The guide also helps seniors to locate lawyers in their communities who can help with legal problems. Many of these problems are covered generally in the booklet.

Two copies of the guide were mailed recently to each county bar association. In addition, the entire guide also is available on the PBA Web site at www.pabar.org/pdf/02legalissuessc.pdf.

There are no restrictions or copyright limitations on the handbook in part or in whole. The PBA encourages all county bar associations to inform their members about the guide, to copy it and make it available for their use.

For more information concerning the guide, contact Diann Stinney at the PBA at (800) 932-0311, ext. 2280 or diann.stinney@pabar.org. □

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County Bars Help Bring “Stepping Out” Program Into 10th Year

All county bar presidents, executive directors and secretaries will be contacted soon about their participation in the 2003 “Stepping Out” program.

The “Stepping Out” program is designed to help graduating seniors make the transition from the classroom to the “real world.” As part of the program, volunteer lawyers visit classrooms or are featured speakers at special assemblies. Topics covered include consumer credit, DUI, renting an apartment, voting and jury service.

Many of the programs coincide with the observance of Law Day.

This will be the 10th year for the annual program in high schools across the commonwealth. Since the program’s inception, over 200,000 “Stepping Out” booklets have been distributed. The PBA County Bar Ser-

vices Department coordinates the ordering of the booklets and their distribution to local bar associations. Pages are reserved for each participating county bar association to include local information the association deems necessary or useful.

For the past two years, the PBA was fortunate to receive funding through the Pennsylvania Bar Foundation that covered the cost of printing and distribution of the booklets. This year, participating counties will be charged at cost for the booklets. Of course, the more counties that choose to participate, the less the per-booklet-cost will be.

The Berks County Bar Association Young Lawyers Section originated the “Stepping Out” program and updates the booklet on a regular basis. □

Reverse Mentors Make Easy Work of Online Research

The time and attention of county bar association members Jim Wells, Lee Koch, Bill Carlucci, Jennifer Ellis, Brett Woodburn and Ryan Blazure continue to be much in demand, not only in their own law practices, but also as part of the Reverse Mentor Committee. These members, along with Art Birdsall and Elizabeth Kramer of the PBA, have been generously devoting their energies to helping familiarize their fellow bar association members with online legal research and specifically with InCite™, the PBA’s free online legal research tool.

The reverse mentors have provided programs in Northampton, Washington, Westmoreland, Montgomery, Dauphin (for the PBA

Annual Meeting and Central PA Legal Administrators), Franklin, Lehigh, Schuylkill, and Chester counties, with an Oct. 28 program scheduled for Monroe County.

County bar associations are encouraged to avail themselves of the mentoring capabilities of these peers and of the one hour of CLE credit that is offered for the InCite training. To make arrangements for a program in your county, contact PBA Member Services Director Elizabeth Kramer at (800) 932-0311, ext. 2208, or elizabeth.kramer@pabar.org. □

See related story on InCite upgrades and free trial period on Page 7.

Upcoming Conference

37th Annual Conference of County Bar Leaders

Plans are underway for the 37th Annual Seminar of the Conference of County Bar Leaders to be held at the Hershey Lodge and Convention Center, Feb. 28 - March 1, 2003. Educational programs include malpractice avoidance, association management, quality of life/balance and media training.

CCBL builds strong relationships among bar leaders from throughout the commonwealth and strives to improve the status of the legal profession through effective leadership in the organized bar. By participating in the CCBL seminar, attendees receive many beneficial suggestions and ideas to apply to leadership activities in their home counties.

Hotel Reservations

Call toll-free at (800) 437-7439/(800) HERSHEY, or FAX (717) 534-8668. To receive the group rate, make your reservation by Sunday, Jan. 26, and mention that you are attending the PBA CCBL Seminar.

CCBL Scholarships Available

Tuition scholarships are available to county bar leaders who want to attend the 37th Annual Seminar of the CCBL but don't have the available funds.

PBA County Bar Recognition Awards

PBA County Bar Recognition Awards recognize outstanding projects and activities conducted by county bar associations during the 2002 calendar year. This awards program does not place county bars in competition with each other for statewide recognition. Instead, it is designed to recognize projects of all county bar associations that in some way contributed to the improvement of the legal profession, the justice system or the community.

Gilbert Nurick Award

Recommendations are being sought for a qualified PBA member to receive the 2002 Gilbert Nurick Award. Established in 1991, the award signifies outstanding contributions to and leadership in bar activities. The award recognizes the honoree for dedication to and promotion of the organized bar resulting in improved leadership for incoming bar association officers. Nominations will be accepted until Friday, Jan. 31, 2003.

The Chief Justice John P. Flaherty Award

The CCBL Executive Committee created the Chief Justice John P. Flaherty Award in 2001 in recognition of the Chief Justice's efforts to encourage the work of the Pennsylvania Bar Association and its Conference of County Bar Leaders. The award is given to a qualified Pennsylvania Bar Association member to recognize an outstanding effort to promote the objects and purposes of the Conference of County Bar Leaders and to improve the legal profession, the justice system or the community. The award need not be given on an annual basis, but rather when the effort should be recognized. If you feel there is a member of your bar association worthy of this award, please complete the entry form and return it to the Pennsylvania Bar Association by Friday, Jan. 31, 2003. You may attach a current biography and any other relevant materials.

Arthur J. Birdsall Award

Created by the CCBL Executive Committee, this award is given periodically "to recognize a bar executive who has been a faithful steward of bar traditions, who is committed to the success of his or her bar association, who has enhanced significantly the stature of his or her bar association, who cooperates with other bar executives and bar leaders to make the CCBL the best it can be, and who puts his or her self second to the needs of the bar association whenever and whatever they may be." Nominations will be accepted until Friday, Jan. 31, 2003.

For more information about tuition scholarships, award nominations, or registration, please contact Arthur J. Birdsall, PBA county bar services director, at (800) 932-0311, ext. 2218 or e-mail Art.Birdsall@pabar.org, or visit the County Bar Services area of the PBA Web site: www.pabar.org.



On the *Local Scene*...

Allegheny

Quality of Life Award Presented

The Allegheny County Bar Association recently presented its 2002 Quality of Life Award to the Webb Law Firm (Webb Ziesenheim Logsdon Orkin & Hanson, P.C.), Pittsburgh. The award recognized Webb for its success in implementing innovative policies and practices that promote the well-being of individuals in the organization. Examples of the firm's Quality of Life policies and practices include reduced work schedules for attorneys, advancement opportunities in spite of reduced work schedules, liberal medical benefits and military leaves of absence, and frequent socialization among attorneys and legal and office support staff. The association presented the award, in the form of an engraved crystal bowl, during an awards ceremony at its annual Bench-Bar Conference in June at an event attended by nearly 650 members.

The award was determined by a panel of judges who reviewed nominations based on specific criteria characterizing quality of life in the legal business environment. Judges included representatives of the association; federal, state and district courts; various legal associations and law schools.

Judge Honored for Contributions

At its annual Bench-Bar Conference on Sept. 9, the Allegheny County Bar Association honored Judge Jeffrey A. Manning with its 2002 Philip Werner Amram Award for his outstanding contributions to the legal profession, the bar association and the community.

Free Seminars on End-of Life Issues Offered

"Taking Charge of Your Life," a free seminar on living wills and end-of-life issues, sponsored by the Allegheny County Bar Association Young

Lawyers Section, the Mercy Hospital Medical Ethics Committee and the End of Life Partnership of Western Pennsylvania, was offered in Pittsburgh on Sept. 17. Members of the association also presented "Planning for Long-term Care" in New Kensington.

Blair

Scholarship Awarded

The Blair County Bar Association awarded a scholarship to Central High valedictorian Valerie Smith. The award was announced during commencement exercises June 9.

Business Adventure Prepares Students for the Workforce

Gary Caldwell represented the Blair County Bar Association when he volunteered with the Foundation for Free Enterprise Education to present Erie Business Adventure (EBA) in July. Built on the success of the award-winning Pennsylvania Free Enterprise Week, EBA addresses the issue of workforce preparedness and development, orienting younger high school students with the free enterprise system to help them prepare for a career.

Association Participates in Courthouse Ceremonies

The Blair County Bar Association recently participated in two ceremonies held in the county courthouse. The first was the swearing-in of Judge Daniel Milliron on July 2. Colleagues, family and friends, including Pa. Superior Court President Judge Joseph A. DeSole, took part in the ceremony. Members of the association also participated in various roles in a naturalization ceremony in July. Association member Darlee Sill, who is also a scout leader, accompanied Boy Scout Troop #32 in leading the Pledge of Allegiance.

Columbia/Montour

Donations Made to Women's Centers

The Columbia/Montour County Bar Association recently presented donations of \$500 to the Women's Center and to Beyond Violence (Berwick's women's center). A donation of \$1,000 was also made to North Penn Legal Services.

Cumberland

Long-time Members Honored

The Cumberland County Bar Association and the Cumberland County Bar Foundation held their first reception honoring 40- and 50-year or more members of the association. Charles H. Stone, a 40-year-plus honoree, past CCBA president, past CCBF trustee, and past writer and editorial committee member of *The Book: Cumberland Justice, Legal Practice in Cumberland County, 1750-2000*, wrote a script about each honoree that was read at the reception.

Delaware

Bench-Bar Conference is Occasion for Awards Presentations

At their recent Bench-Bar Conference, the Delaware County Bar Association presented the following awards: The E. Wallace Chadwick Memorial Award to Thomas J. Stapleton Jr. in recognition of services to the legal profession "in the furtherance of intraprofessional development, communication and education"; the Donald J. Orłowski Memorial Award to Judge Patricia H. Jenkins, presented to the individual who has contributed most to the improvement and fostering of good bench-bar relations; the Nicholas D. Vadino Jr. Memorial Award to Jessica R. Conley, for significant contributions by a young lawyer to the organized bar; and President's Special Recognition Awards to William C. Mackrides and F. Harry Spiess Jr. for outstanding service to the bar association.



Erie Scholarships Awarded

The Erie County Bar Foundation awarded their Chief Justice Samuel J. Roberts scholarship to Nicole Crowell Sloane. Formerly an industrial engineer, Sloane will begin law school at Duquesne University in the fall. Also presented with the Roberts scholarship was Jonathan Will, a second-year law student at the University of Pittsburgh School of Law. The association also awarded scholarships to Bonnie Crilley (third year, Duquesne), John Kroto (third year, Ohio Northern University School of Law), Bernard Kwitowski (second year, Widener University School of Law) and Cheri Owen (second year, Dickinson School of Law).

Franklin Association Donates Time in the Kitchen for Cancer Society

Nearly a dozen members of the Franklin County Bar Association donated their time to work in the kitchen at a recent gala auction to benefit the Franklin County Chapter of the American Cancer Society. Food sales by the association members netted more than \$1,300 of the \$71,000 that was raised at the auction. Keith Noll organized the attorneys' volunteer efforts, coordinating the kitchen staffing and the contribution of food items by local businesses. The New Members Committee spearheaded the project.

Lackawanna People's Law School Held

The Lackawanna Bar Association presented a People's Law School in August. Topics included "Acts that Negatively Affect Your Ability to Drive," "Understanding the Workers' Compensation Process," and "Anatomy of a Civil Lawsuit."

Pro Bono Seminar Held

The Lackawanna Bar Association was the CLE provider for the Northeast Pennsylvania Pro Bono Seminar, held Sept. 20, at Marywood University. The three-credit program was funded by a grant from the Pennsylvania Interest on Lawyers Trust Account (IOLTA) Board. Lawyers from Lackawanna, Bradford, Carbon, Luzerne, Monroe, Pike, Sullivan, Susquehanna, Wayne and Wyoming counties were invited to attend the seminar, which was designed to provide attorneys with tools to help them provide pro bono representation to indigent persons. Training also covered the Protection from Abuse and Landlord Tenant Acts. Pennsylvania Supreme Court Justice J. Michael Eakin delivered the keynote luncheon address.

Mercer Association Supports Adding Judge

The Mercer County Bar Association has issued a recommendation supporting a proposal for a fourth Common Pleas judge in the county, and published that recommendation in a recent issue of the Mercer County Law Journal. Mercer County is the state's only fifth-class county — or one with a population of between 95,000 and 150,000 — that has not added a judge in the past two decades.

Montgomery Legal Expo Scheduled

The Montgomery Bar Association and the Independence Chapter of the Association of the Legal Administrators will present the Delaware Valley Legal Expo 2002, on Oct. 29, from 3:30 to 7:30 p.m., at the Fort Washington Expo Center. Attorneys, administrators, office managers, paralegals and support staff from Montgomery, Bucks, Chester, Delaware and Philadelphia law offices are invited.

The Expo offers one-stop shopping for ideas, services and products from among over 70 vendor's booths. This year's exhibitors include computer hardware and software products, copy equipment, insurance and banking services, staffing, office supplies and more. Representatives from law school placement services will also be on hand. Admission is free and hors d'oeuvres will be served. The event is co-sponsored by USI Colburn Service and Commerce Bank. Questions can be answered on the MBA Web site at www.montgomerybar.org, by calling the MBA at 610-279-9660, ext. 219 or Joan Wean (ALA) at 215-661-0400, or by e-mail at Jwean@hrmml.com.

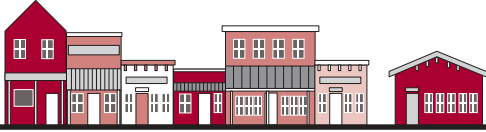
Elder Law Handbook Published

For the second year, the Montgomery Bar Association has published its free Montgomery County Elder Law Handbook, a guide designed to provide seniors with information about common legal issues confronted by the county's older residents and their caregivers. The guide was provided to public libraries and human service agencies, and was also posted to the bar association's Web site. The guide came out of ideas from the association's Community Outreach and Elder Law Committees. It also served as the starting point for a similar book published by the Pennsylvania Bar Association.

Electronic Case Filing Introduced

The Montgomery Bar Association's Federal Courts Practice Committee and Legal Technology and Law Practice Management Committee sponsored a presentation to introduce the new Rule and procedures on Case Management and Electronic Case Filing in the federal courts. Judge Anita Brody facilitated the interactive session. She suggested a visit to the U.S. District Court for the

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On the *Local Scene...*

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Eastern District Web site, www.paed.uscourts.gov, for a tutorial on the CM/ECF.

Northampton

Donations Fund Restoration and Educational Outreach

Donations from the Northampton County Bar Association have funded the recent restoration, as well as an educational outreach program, related to the 1753 Bachmann Publick House in Easton. Zack Walden, a pre-law student at the University of Pittsburgh, received a stipend to develop four scripts, based on actual court cases, for students in grades 5-9 to perform as re-enactments. With a donation from Sovereign Bank for period clothing, artifacts and props, Easton-area students will use the materials to study local history and perform courtroom trials.

People's Law School Held

The Northampton County Bar Association "Service to the Public" Committee, chaired by Ellen Kraft, presented an eight-week People's Law School at Northampton Community College in September and October. In addition to 17 area attorneys, including Kraft, Northampton County Judge Edward G. Smith and District Justices Joseph Barner and Michael Koury Jr. presented lectures on topics including an introduction to the court system, wills, divorces, bankruptcy, elder law, real estate, civil litigation, DUI and criminal law. More than 48 students registered to attend.

Philadelphia

Association Takes Part in Naturalization Ceremony

Jeffrey M. Lindy, chair of the Philadelphia Bar Association's Board of Governors, delivered remarks on behalf of

the association at a naturalization ceremony in the Ceremonial Courtroom of the U.S. Courthouse. Approximately 90 new citizens from many different countries were naturalized at the July event. Lindy's remarks focused on the historical significance of the event for the new citizens, as well as on his own immigrant background.

Pike

Scholarships Awarded

The Pike County Bar Association awarded \$350 scholarships to Wallenpaupack Area seniors Brie-Anne Kohrt and Tamara Mastro. The scholarships were announced during an awards program on June 13.

Schuylkill

Applications for Law School Scholarships Solicited

The Schuylkill County Bar Association has been soliciting applications for aid for county students attending law school. The scholarship fund directors will study the applications, make the awards and notify successful applicants. This is the 25th year for the scholarship aid program; last year awards were made to 24 law school students.

Westmoreland

Association Receives Mental Health Award

The Westmoreland Bar Association's Lawyers Concerned for Lawyers Committee was recently honored by the Westmoreland County Mental Health Association for promoting wellness in the workplace. Considerations included demonstrating outstanding promotion of mental health within the constituency, utilizing health promotion and stress management strategies and demonstrating a unique investment in the community's mental health.

Food Bank's "Operation Fresh Express" Sponsored

Members of the Westmoreland Bar Foundation, comprised of attorney and judicial members of the Westmoreland Bar Association, partnered with the Westmoreland County Food Bank to sponsor an "Operation Fresh Express" visit to the Latrobe area. The project provides a refrigerated truckload of fresh produce, dairy products and frozen foods for distribution to income-eligible families. Food banks report that the biggest cost associated with providing food to needy people is for appropriate transportation. Donations such as the one from the association help cover these costs so that food can be properly stored and transported.

Employment Law Seminar Held

The Westmoreland Bar Association offered a free employment law seminar in September. Titled "Employment and Labor Law Forum," the seminar was designed for human resource specialists and business owners and focused on hostile work environments, family medical leave, wage and hour developments, employee rights and privacy issues. The faculty included members of the Employment and Labor Law Committee of the association.

Wilkes-Barre

Quarterly Meeting, Charity Golf Outing Held

The Wilkes-Barre Law and Library Association/Luzerne County Bar conducted their quarterly meeting in July with William F. Anzalone presiding. The group also sponsored a summer outing for members and guests that featured a golf tournament that raised \$1,300 for the Luzerne County Victims' Resource Center.



Law Day Presentations Made

As part of their observance of Law Day, members of the Wilkes-Barre Law and Library Association/Luzerne County Bar spoke to school children about the practical aspects of our government, which is based on the law. Lawyer Sandra Namey Richards presented "The Constitution and its Applicability to our Everyday Lives" to third-graders.

Also as part of Law Day, the association made a special presentation

honoring Robert N. Opel II, their immediate past president.

York

Young Lawyers Field Legal Calls

Members of the Young Lawyers Section of the York County Bar Association recently served as "Law Lines" volunteers. Members of the public could call the "Law Lines" and be connected to an attorney who would assist with one basic legal question

or provide a referral to an appropriate legal or informational service without charge.

Charity Softball Game Held

Area doctors and lawyers squared off Sept. 21 in a charitable softball game sponsored by the York County Bar Association and the York County Medical Society. Proceeds went to the Make-A-Wish Foundation of South Central Pennsylvania. □

InCite™ Upgrades, Free Trial Period Offered

Recent users of InCite, PBA's free online research tool, are enjoying some new upgrades to the service.

InCite users now have the ability to maintain the navigation bar and document header in one frame while scrolling through the text of the document in another browser frame. This makes it easier to examine research results while retaining the ability to view and access other InCite tools and procedures.

There is new, easier linking to LexisNexis by Credit Card. When users select a link to a document that is outside the InCite menu, a quick link to LexisNexis by Credit Card is provided.

Text and links have been added to the first page of InCite to better describe the Research Upgrades to LexisNexis by Credit Card and the LexisNexis Bookstore.

In addition, during the month of October, the PBA is offering a free one-month trial use of InCite to non-PBA members through a simple link on the PBA Web site.

Access to InCite is available to all PBA members as part of their annual PBA dues. The service is fast, easy

and has an information base to handle most any inquiry about Pennsylvania law. InCite is made available through a special arrangement with LexisNexis™, the leader in legal research. PBA members also have access to LexisNexis services outside InCite at special rates.

InCite was designed with all lawyers in mind. This means that it

takes no more than basic hardware and software that support the Internet to access the service.

PBA members who have not put InCite to use yet are encouraged to register by going to the PBA Web site and clicking on the revolving InCite logo. Non-members are reminded that the free InCite trial period ends Oct. 31. □

Send Us Your News

To submit news for *The County Line*, please use the enclosed "News and Views" form or contact PBA County Bar Services Director Arthur Birdsall at (800) 932-0311, ext. 2218; write Arthur Birdsall, PBA, PO Box 186, Harrisburg, PA 17108; or e-mail Art.Birdsall@pabar.org.

January 6 is the deadline for the next issue of the newsletter.

County Bar Services Director: Arthur J. Birdsall

***The County Line* Editor:** Patricia M. Graybill

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PBA Fall Malpractice Avoidance Seminar Schedule

For more information, contact PBA County Bar Services Director Art Birdsall, at (800) 932-0311, ext. 2218, or call the number provided with each county's listing.

CRAWFORD

Tuesday, Oct. 22, 3:00 p.m.
Holiday Inn Express, Meadville
(814) 724-6012
CD-ROM presentation, 1.5 credit hours

MCKEAN

Wednesday, Oct. 23, 9:00 a.m.
Best Western Inn, Bradford
(814) 362-4501
CD-ROM presentation, 1.5 credit hours

WARREN

Wednesday, Oct. 23, 3:00 p.m.
Holiday Inn, Warren
(814) 726-3000
CD-ROM presentation, 1.5 credit hours

VENANGO

Thursday, Oct. 24, 9:00 a.m.
Quality Inn & Conf, Franklin
(814) 437-3031
CD-ROM presentation, 1.5 credit hours

MERCER

Thursday, Oct. 24, 3:00 p.m.
Sharon's Premiere Hotel, Hermitage
(724) 981-1530
CD-ROM presentation, 1.5 credit hours

LAWRENCE

Friday, Oct. 25, 9:00 a.m.
Chuck Tanner's Restaurant,
New Castle
(724) 658-5900
CD-ROM presentation, 1.5 credit hours

BUTLER

Friday, Oct. 25, 3:00 p.m.
Days Inn, Butler
(724) 287-6761
CD-ROM presentation, 1.5 credit hours

JEFFERSON

Tuesday, Oct. 29, 9:00 a.m.
Days Inn, Brookville
(814) 849-8001
CD-ROM presentation, 1.5 credit hours

CLARION

Tuesday, Oct. 29, 3:00 p.m.
Holiday Inn, Clarion
(814) 226-8850
CD-ROM presentation, 1.5 credit hours

ARMSTRONG

Wednesday, Oct. 30, 9:00 a.m.
The Royal Allegheny Restaurant &
Lounge, Kittanning
(724) 545-2122
CD-ROM presentation, 1.5 credit hours

INDIANA

Wednesday, Oct. 30, 3:00 p.m.
Rustic Lodge, Indiana
(724) 465-4583
CD-ROM presentation, 1.5 credit hours

WESTMORELAND

Thursday, Oct. 31, 9:00 a.m.
Bar Headquarters, Greensburg
(724) 834-6730
CD-ROM presentation, 1.5 credit hours

WASHINGTON

Thursday, Oct. 31, 11:45 a.m.
Bar Headquarters, Washington
(724) 225-6710
CD-ROM presentation, 1.5 credit hours

BEAVER

Tuesday, Nov. 5, 10:00 a.m.
Bar Headquarters, Beaver
(724) 728-7622
CD-ROM presentation, 1.5 credit hours

BEAVER

Tuesday, Nov. 5, 1:00 p.m.
Bar Headquarters, Beaver
(724) 728-7622
CD-ROM presentation, 1.5 credit hours

GREENE

Wednesday, Nov. 6, 9:00 a.m.
County Office Bldg., Waynesburg
(724) 852-5223
CD-ROM presentation, 1.5 credit hours

FAYETTE

Wednesday, Nov. 6, 3:00 p.m.
Holiday Inn, Uniontown
(724) 437-2816
CD-ROM presentation, 1.5 credit hours

CAMBRIA

Thursday, Nov. 7, 9:00 a.m.
Comfort Inn, Johnstown
(814) 266-3678
CD-ROM presentation, 1.5 credit hours

SOMERSET

Thursday, Nov. 7, 3:00 p.m.
Ramada Inn, Somerset
(814) 443-4646
CD-ROM presentation, 1.5 credit hours

BEDFORD

Friday, Nov. 8, 9:00 a.m.
Best Western Bedford Inn, Bedford,
(814) 623-9006
CD-ROM presentation, 1.5 credit hours

ELK

Tuesday, Nov. 12, 9:00 a.m.
Bavarian Inn, St. Marys
(814) 834-2161
CD-ROM presentation, 1.5 credit hours

CAMERON

Tuesday, Nov. 12, 3:00 p.m.
Office of Paul Malizia, Emporium
(814) 486-1181
CD-ROM presentation, 1.5 credit hours

POTTER

Wednesday, Nov. 13, 9:00 a.m.
Laurel Woods, Coudersport
(814) 274-9220
CD-ROM presentation, 1.5 credit hours

CLINTON

Wednesday, Nov. 13, 3:00 p.m.
Best Western Inn, Lock Haven
(570) 748-3297
CD-ROM presentation, 1.5 credit hours

CLEARFIELD

Thursday, Nov. 14, 9:00 a.m.
Comfort Inn, Clearfield
(814) 768-6400
CD-ROM presentation, 1.5 credit hours

CENTRE

Thursday, Nov. 14., 2:00 p.m.
Days Inn, State College
(814) 238-8454
CD-ROM presentation, 1.5 credit hours

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PBA Fall Malpractice Avoidance Seminar Schedule

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FULTON

Monday, Nov. 18, 9:00 a.m.
Fulton County National Bank,
McConnellsburg
(717) 485-3144
CD-ROM presentation,
1.5 credit hours

BLAIR

Monday, Nov. 18, 3:00 p.m.
Ramada, Altoona
(814) 946-1631
CD-ROM presentation,
1.5 credit hours

HUNTINGDON

Tuesday, Nov. 19, 9:00 a.m.
Days Inn, Huntingdon
(814) 643-3934
CD-ROM presentation,
1.5 credit hours

MIFFLIN

Tuesday, Nov. 19, 2:00 p.m.
Clarion Inn, Burnham
(717) 248-4961
CD-ROM presentation,
1.5 credit hours

MONTGOMERY

Tuesday, Dec. 3, 9:00 a.m.
MBA Headquarters, Norristown
(610) 279-9660, ext 211
CD-ROM presentation,
1.5 credit hours

Tuesday, Dec. 3, 12:30 p.m.
MBA Headquarters, Norristown
(610) 279-9660, ext 211
CD-ROM presentation,
1.5 credit hours

ERIE

Wednesday, Dec. 4, time TBA
Bel-Aire Hotel, Erie
(814) 459-3111
CD-ROM presentation,
1.0 credit hour

DAUPHIN

Friday, Dec. 6, 9:00 a.m.
DCBA Headquarters, Harrisburg
(717) 232-7536
Live presentation,
1.0 credit hour

YORK

Tuesday, Dec. 10, 12:15 p.m.
Yorktown Hotel, York
(717) 854-8755, x203
CD-ROM presentation,
1.5 credit hours

BUCKS

Thursday, Dec. 12, 9:00
BCBA Headquarters, Doylestown
(215) 348-9413, x110
Live presentation, 1.0 credit hour

For more information, contact
PBA County Bar Services Director Art
Birdsall, at (800) 932-0311, ext. 2218,
or call the number provided with
each county's listing.

DeLawar Valley Legal Expo

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- *Presentation on Metadata Management - Controlling Unintentional Disclosure*



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The Expo is a joint effort of the Montgomery Bar Association and
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ADMIT ONE

PBA Law Practice Management Service Is Available to County Bar Associations and Members

Well-managed law offices are more productive, experience lower turnover, are less likely to violate Rules of Professional Conduct, are less likely to be the subject of malpractice and are more successful generally. Yet many areas of business management, especially those in technology and human resources, can consume enormous amounts of time and can be a source of confusion and frustration.

The Pennsylvania Bar Association is one of only a handful of state bar associations to offer assistance to lawyers regarding the business side of their practice. The PBA's Law Practice Management Coordinator offers guidance and support in a variety of areas including:

- Professionalism and Procedures** - Information on thorny management issues and direction on countless ways to keep on top of your work.
- Starting or Closing a Practice** - Business and insurance plans, sample forms and steps you must take.
- Financial Management** - The best accounting and billing software, tracking important data, avoiding the risk of fraud.
- Human Resources and Employment Law** - Hiring and keeping good support staff, training programs, rules on interviews and overtime.
- Marketing** - Improving visibility and recognition through advertising, public relations, promotions and the Web.
- Technology** - Hands-on advice to stay ahead of the technology curve, setting up your office, Web sites.
- Disaster Prevention and Recovery** - Essential steps to protect your firm.

In addition, the PBA's Law Practice Management Coordinator also offers articles for publication in local bar association newsletters, including:

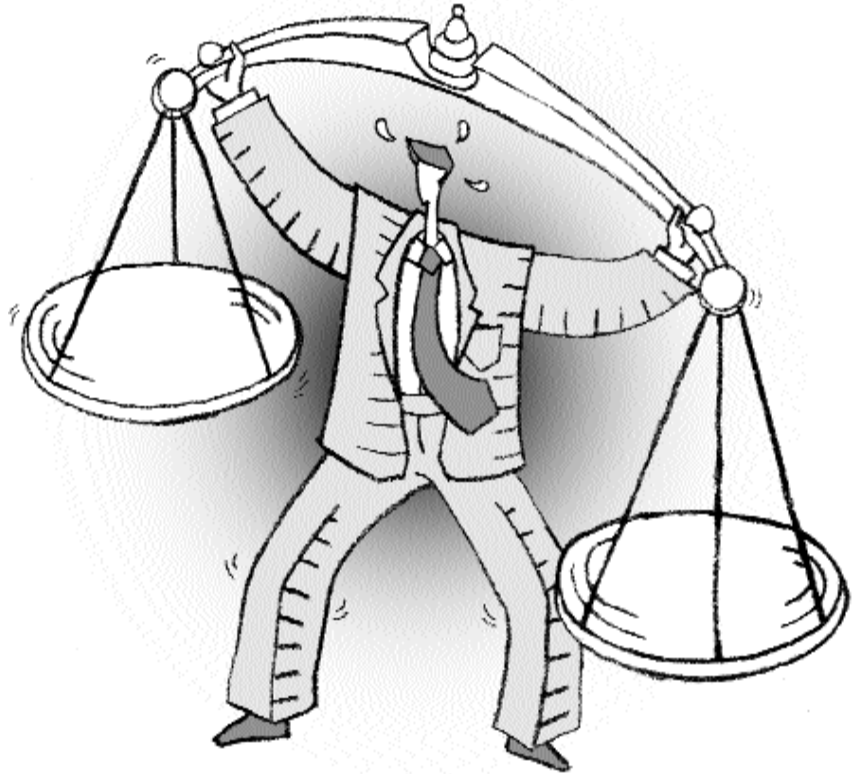
- Affiliation as a Precursor to Merger
- Are You A Difficult Client?
- Are You a Procrastinator?
- A Seminar Checklist
- Associates: Why Your Firm Must Plan for Technology and How to Get the Technology You Want
- Becoming A Successful Rainmaker
- Before You Terminate
- Case Management Software: Can It Really Transform Your Practice?
- Closing Your Practice
- Creating and Implementing A File Retention Policy
- Date Control: Not Just For Litigators
- Does Your Firm Have A Brand?
- Developing a Business Plan: First Step for Firms in Need of Capital
- Developing A Records Management Policy
- Financial Reporting Essentials
- Getting Paid
- Hiring Techniques to Ensure Success
- Hop On Board or Get Off The Tracks
- How Many Non-Lawyers Does It Take To Run A Law Firm?
- How to Successfully Recruit and Retain Associates
- How to Select General Ledger Software
- Improving Client Service: Your E-mail and Fax
- Improving Client Service: Your Telephones and Voicemail
- Is There a Cheaper Computer In Your Future?
- Is Your Firm Safe From Fraud?

- It's Time To Teach Young Lawyers What They Really Need to Know
- Knowledge Management: Harnessing Intellectual Capital
- Maintaining Your Conflict of Interest System
- Making Effective Presentations
- Merger Mania
- Protecting Your Computer
- Protect Your Clients and Yourself
- Prepare for Disaster Before It Happens
- Reestablish Collegiality with the Use of ListSers
- Resources on the Internet
- Salvaging Sweat Equity
- Selecting A Telephone System
- Selecting the Right Billing System
- Sharing Office Space
- Software Primer for Law Firms
- Telecommuting and the Perfect Home Office
- The ADA and Your Firm
- The Minimum Technology Platform For A Solo Practitioner
- Using Exit Interviews
- Web-Enabled Applications and Service Providers
- What Do You Do With Old Client Files?
- When Old Dogs Learn New Tricks: High Tech Presentation Tools and the Rules of Evidence
- Why You Need to Develop A Technology Plan
- Working for Free

For information on any of the topics listed, contact Ellen Freedman, PBA Law Practice Management Coordinator, at (800) 932-0311, ext. 2228 or lawpractice@pabar.org. ■

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PBI Courses

Here is a listing of courses being offered by the Pennsylvania Bar Institute. Dates, times and locations are subject to change. Contact PBI's Customer Service Department for more information at (800) 932-4637, (800) 247-4724 or (717) 796-0804.

Scranton

A Day in Discovery – McElhaney
Thurs., Oct. 24, 8:30 a.m. to 4:15 p.m.,
6 CLE Credits (5 substantive/1 ethics)

Allentown	Montrose
Doylstown	New Castle
Easton	Reading
Erie	Schuylkill Haven
Greensburg	Scranton
Hollidaysburg	State College
Honesdale	Stroudsburg
Indiana	Towanda
Johnstown	Uniontown
Kingston	Warren
Lancaster	West Chester
Lewisburg	West Decatur
Media	Williamsport
Mill Hall	York

6th Annual Family Law Update
Tues., Oct. 29, 8:30 a.m. to 1:00 p.m.,
4 substantive CLE Credits

Scranton

The Law of Guns in Pennsylvania
Wed., Oct. 30, 8:30 a.m. to 4:30 p.m.,
6 CLE Credits (5 substantive/1 ethics)

Hershey

Navigating the Bureau of Hearings and Appeals: Practice & Procedure
Thurs., Oct. 31, 2002, 9:00 a.m. to
12:15 p.m., 3 substantive CLE Credits

Scranton

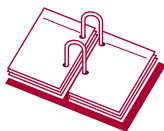
Family Law Practice in Northeastern Pennsylvania
Fri., Nov. 22, 2002, 9:00 a.m. to 3:00
p.m., 5 CLE Credits (4 substantive/
1 ethics)

Scranton

Annual Auto Law Update
Thurs., Dec. 5, 2002, 9:00 a.m. to
12:15 p.m., 3 substantive CLE Credits

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Mark Your Calendars for these Upcoming Events:

PBA Committee/Section Day
Nov. 21, 2002

Holiday Inn East,
Harrisburg

Save the date and watch for more details.

37th Annual Conference of County Bar Leaders
Feb. 28 - March 1, 2003

Hershey Lodge
and Convention Center

See details, Page 2.

PBA Midyear Meeting
Jan. 28 - Feb. 2, 2003

Casa de Campo,
Dominican Republic

Take an e-tour of the resort at www.casa-ebrochure.com and visit the PBA Web site for the conference brochure.

PBA Annual Meeting
April 23-25, 2003

Wyndham Franklin Plaza,
Philadelphia

Save the date and watch for more details.